



Littleton Consumer Cooperative Society

Board of Directors Meeting Minutes: Regular Board Meeting

Monday, June 15, 2026

Meeting convened on Zoom at 5:00 p.m.

Directors Present: Tim Healey, Sam Brown, Molly O'Brien, Bob Goss, Mitra Karimian, Travis Brenchi, Louise Erskine, and Charise Baker.

Directors Absent: N/A

Staff Members Present: Learner Limbach, Chris Whiton, Brian Labonte, Becky Colpitts, and Kaitlyn Aldrich-Holmes.

- **Minutes Approval:** Molly motioned to approve the May minutes; Louise seconded the motion. The board voted unanimously to approve the minutes as presented.
- **Mission/Vision:** Louise read the board's mission and vision statement.
- **Board Policy Monitoring:** Molly presented board monitoring policy C9: Board Elections and Terms of Office. The policy was reviewed and discussed. Molly noted that the by-laws require updating to reflect the new election dates.
- **B-Report:** Learner presented the B1-Q1 Financials report. Net income was noted as being below targets due to rising cost of goods and unexpected health insurance expenses. Travis motioned to accept the report; Louise seconded the motion. The board voted unanimously to accept the report.
- **CEO Report:** Learner provided updates on Q1 financials, off-site expansion, refrigeration upgrades, strategic planning, a new auditor proposal, potential changes to the health insurance plan, and policy updates.
- **Member Comment:** The board decided to allocate a 5-minute time slot at the beginning of future agendas for member questions and concerns. Additional time will be scheduled for further discussion as needed.
- **Community Conduct Policy:** The board will draft a Community Conduct Policy for board meetings, which will include a no weapons policy.
- **Event Planning:** Becky reviewed the upcoming June/July Event Calendar.
- **Clifton Strengths Discussion:** Discussion regarding Clifton Strengths scheduled for the next meeting. Maybe?
- **Annual Meeting:** Scheduled for October 14, 2026, from 6:00 p.m. to 8:00 p.m.



- **Election Timeline:** Candidate applications open September 12 through October 3. Election dates are October 3 through October 17.
- Executive Session was held with board members and key employee stakeholders to deliberate the terms of the expansion project.

Action Items		
Assignee	Item	Status
Vanessa Robbins Travis Brenchi charise.baker@g...	Annual Meeting Committee to initially meet on 6/24	Comple... ▾
Learner Limbach	Research and compare self-funded health plans with existing options.	In progre... ▾
mobrien821@gm... charise.baker@g...	Edit election dates in policy C-9.	Not start... ▾
Vanessa Robbins mobrien821@gm...	Election Committee to meet.	In progre... ▾
mobrien821@gm...	Draft Community Conduct Agreement for board meetings.	Not start... ▾
Learner Limbach	Look into Wegner Audit and Tax Services proposal and set up meeting with them	Comple... ▾

Travis motioned to adjourn; Louise seconded the motion. The board voted unanimously to adjourn the meeting at 6:15 p.m.

The next board meeting will be held on Zoom on Monday, July 20, 2026, at 5:00 p.m.

<https://us06web.zoom.us/j/87420248129?pwd=MF5ZESwMaelgfZWjJEcAFPDMtnlUcU.1>

Meeting ID: 874 2024 8129

Passcode: 03561

One-tap mobile: +13052241968,,87420248129#,,,*03561# US



Respectfully submitted by:

A handwritten signature in grey ink, appearing to read "Vanessa", is written over a faint, large, light green background image of a radish with several leaves.

Vanessa Robbins
Board Administrator

Minutes approved by:

Tim Healey
Board President