



Littleton Consumer Cooperative Society

Board of Directors Meeting Minutes: Regular Board Meeting

Monday May 18, 2025

Meeting convened in Person and on Zoom @ 5:10pm

Directors Present: Tim Healey, Sam Brown, Molly O'Brien, Bob Goss, Mitra Karimian, Travis Brenchi, Louise Erskine and Charise Baker.

Directors Absent: N/A

Staff Members Present: Learner Limbach, Brian Labonte, Minnie Cushing, Becky Colpitts, Vanessa Robbins

- **April Minutes Approval:** Charise motioned, Bob seconded, and the board unanimously voted to approve the April minutes with no changes.
 - **Mission/Vision:** Bob read the board mission and vision statement.
 - **Board Policy Monitoring:** Travis read board monitoring policy C2- Board Process. Reviewed and discussed.
 - **B- Report:** Learner went over the B4-Membership Rights and Responsibilities report. Molly motioned, Bob seconded, and the board unanimously voted to accept the report.
 - Learner went over his CEO Report. The Board would like more information before a final vote on possible expansion/renovation plans (see action items below).
 - Becky went over the upcoming May/June Event Calendar.
 - Clifton Strengths to be discussed at the next board meeting.
 - Strategic Planning Framework to be discussed at the next board meeting.
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Action Items

Assignee	Item	Status
Learner Limbach	Gather more info regarding refrigeration quotes (current footprint and expanded), lease/purchase info, on-site/off-site expansion options and costs. The Board will accept an email vote if needed.	Completed



Action Items

Assignee	Item	Status
Learner Limbach	Connect with Chandelle about current healthcare costs and compare self funded with other plans.	In progress ▾
Becky Colpitts Learner Limbach Vanessa Robbins	Connect with Marketing on Annual Meeting date finalization and put together an Annual Meeting Committee.	In progress ▾

Travis motioned, Louise seconded, and the board voted unanimously to adjourn the meeting at 6:40pm.

The next board meeting will be held as a hybrid on Monday, June 15th @ 5:00pm

<https://us06web.zoom.us/j/85010018419?pwd=OxjlwalYaeCvjHHHKsb8m00UcMauqt.1>

Meeting chat link

<https://us06web.zoom.us/jc/85010018419>

Meeting ID: 850 1001 8419

Passcode: 03561

One tap mobile

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Respectfully submitted by:

Vanessa Robbins

Board Administrator

Minutes approved by:

Tim Healy



Board President

